



**RIVERSTONE**  
INTERNATIONAL SCHOOL

**2024-2025**

# **MIDDLE & HIGH SCHOOL FAMILY & STUDENT HANDBOOK**



**RIVERSTONE INTERNATIONAL SCHOOL**

# Dear Riverstone Families and Students,

The mission of Riverstone International School is to inspire courageous journeys of academic and personal exploration that enable our students to lead purposeful lives.

As a school, we have made a commitment to offering our students an educational experience that provides outstanding academic preparation plus additional experiences that shape students' understanding of themselves and the world. These experiences center around our Five Pillars of Academic Excellence, Community and Service, Leadership by Example, International Understanding, and Outdoor Education. We also are committed to creating an environment of respect and trust between students, teachers, administrative staff, and parents.

A student's time at Riverstone should be a period of individual growth. It is our goal that each student graduates prepared for the opportunities ahead of them. Our staff ensures that students are given the tools that are necessary to lead a purposeful and rewarding life; we ask that students use those tools to the best of their abilities. Students should view teachers as role models and mentors and see them as guides on their journey. We encourage students to take responsibility for their actions, both inside and outside of the classroom, which means that students learn to advocate for themselves and their education; a skill that more than any other leads to success in college and life.

While Riverstone has grown into an international school with a globally focused curriculum and expanding international population, we also remain firmly rooted in our community. Individuals bring amazing talents, commitment, and life experiences to our community, but the power to radically change lives comes because of the collective spirit from our staff, students, Board of Trustees, and parents. As school partners, parents serve as room parents, assist in the classrooms, tutor students, chaperone field trips, help with campus beautification, mentor students, assist from the home and more. We truly appreciate your involvement and support.

The following information is meant to act as a guideline and not supersede Riverstone International School policies. Thank you for being part of the Riverstone community.

With Sincere Gratitude,

Damon Brown and Stacey Walker  
Middle School Director and High School Director

# General Guidance

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## Guiding Principles

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At Riverstone International School, students and staff are expected to adhere to our Guiding Principles in their daily actions:

- I will seek understanding
- I will respect myself and others
- I will take action to contribute to my community

Our goal is that students develop into lifelong learners. These three principles help students develop the essential characteristics of the International Baccalaureate Learner Profile

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## Values

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The essential characteristics of the International Baccalaureate Learner Profile, which encapsulate our values, help students strive to be:

- Inquirers
- Knowledgeable
- Thinkers
- Communicators
- Principled
- Open-minded
- Caring
- Risk-takers
- Balanced
- Reflective



# Important Links

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To explore Riverstone's programs, view the [school website](#). Quick links to the Faculty and Staff Directory, school calendar, Resources, ManageBac, and Finalsite Enrollment may be found on the school website at the top right corner of the [home page](#).

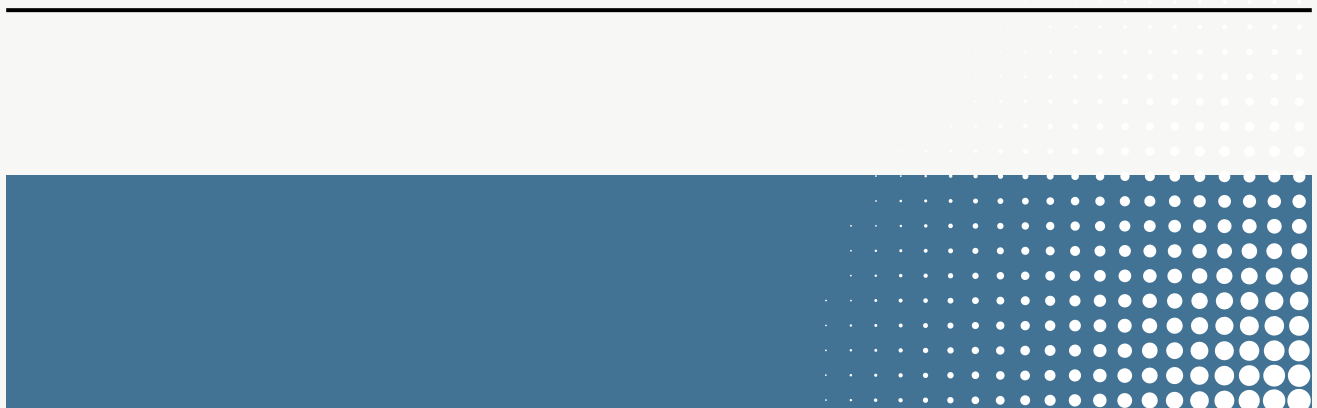
To apply or manage your application documents, view Finalsite Enrollment (admissions and re-enrollment) at <http://riverstoneschool.schooladminonline.com>.

Our curriculum and instruction management platform is called ManageBac and can be accessed at <http://riverstone.managebac.com>.

Our communications platform, school directory, and information hub, is called ParentSquare. It can be viewed at <https://www.parentsquare.com/schools/16968/feeds>.

Additional Handbooks may be found on the Resource page of the [school website](#):

- Athletic Handbook
- ES Handbook
- Boarding Handbook
- Outdoor Education Handbook
- Attendance Policy
- Code of Conduct
- Academic Integrity Policy





# Contact Us

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## School Address

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School Phone: (208)424-5000

School Fax: (208)424-0033

**Physical and Mailing Address**

Riverstone International School  
5521 East Warm Springs Avenue  
Boise, ID 83716

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## School Hours

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DIVISION	HOURS
Middle School — Grades 6-8	8:20 AM–3:20 PM (M,T,Th,F) 8:20 AM–2:15 PM (W)
High School — Grades 9-12	8:20 AM–3:05 PM (M,T,Th,F) 8:20 AM–2:15 PM (W)
School Bus Schedule	The bus arrives on campus at 8:10 AM and departs at 3:45 PM. Wednesdays, the bus departs at 2:45 PM.

# School Day

## High School Class Schedule

The High School schedule is a block-schedule. Daily schedules alternate between A schedule days and B schedule days. Students engage with their advisors and advisory group on Thursdays only in the High School. Students have Balance and Enrichment (B&E) periods on Mondays, Tuesdays, and Fridays. Half of the Wednesdays are an alternating A or B day and the other half of Wednesday are Otter Days which are focused on grade level specific projects.

Below is an example of a High School Timetable:

	Monday	Tuesday	Thursday	Friday
8:20–9:40 AM	A Day Block 1	B Day Block 1	A Day Block 1	B Day Block 1
9:45–11:05 AM	A Day Block 2	B Day Block 2	A Day Block 2	B Day Block 2
11:05–11:45 AM	Lunch			
11:50 AM –1:10 PM	A Day Block 3	B Day Block 3	A Day Block 3	B Day Block 3
1:15–1:40 PM	Balance and Enrichment (B&E)	Balance and Enrichment (B&E)	Advisory	Balance and Enrichment (B&E)
1:45–3:05 PM	A Day Block 4	B Day Block 4	A Day Block 4	B Day Block 4



# High School Class Schedule Cont.

High School Wednesdays schedule can be viewed [here](#). On A and B days the schedule is as follows:

8:20-9:35 Block 1  
9:40-10:55 Block 2  
10:55-11:35 Lunch  
11:40-12:55 Block 3  
1:00-2:15 Block 4

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## Middle School Class Schedule

The Middle School utilizes a modified block schedule with A Days (M/Th) and B Days (T/F). Math and language classes happen 4 times per week. Students begin and end each day with Homeroom and have individualized work and support times twice per week in Support Block. Wednesdays include extended application experiences in the morning with electives in the afternoon. Below is an example of the block schedule:

Monday, Tuesday, Thursday, Friday	
Homeroom	
Block 1	
Block 2	
Block 3	
Block 4	
Lunch	
Block 5	
Block 6	
Block 7	
Block 8	
Homeroom	

# Middle School Wednesday Model

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Our Wednesday model provides our outstanding teachers the opportunity to:

- Deep-dive into their curriculum.
- Create meaningful extended experiential learning opportunities.
- Head off-campus to learn from the world around us.

From 8:20 - 12:05 every Wednesday, students participate in inquiry-based, experiential learning. On Wednesday afternoons, students head to their electives

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## Early Release Wednesdays

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Each Wednesday, school will release early at 2:15 PM for faculty professional development from 2:30-4:00 PM. We appreciate your understanding of giving faculty weekly opportunities to collaborate and work on curriculum. A text message will be sent to parents on Wednesdays to remind them of the earlier pick-up time.

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# After-School Supervised Study Hall

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Supervised Study Hall is available to all students in Grades 6–12 from 4:00 until 6:00 PM on Mondays, Tuesdays, and Thursdays. Students should sign up to guarantee a spot via ParentSquare.

If not in Study Hall, students may be in classrooms only under the supervision of teachers, coaches, or advisors for scheduled and supervised activities. Students in Grades 6–12 should be picked up or have departed campus by 4:00 PM unless participating in a school-supervised activity or Study Hall.

For increased safety of our staff and students, Middle & High School buildings will be locked at 4:00 PM each day.

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## Extracurricular Activities & Athletics

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Students may take part in extracurricular activities, as well as athletics. Information will be provided to parents through the bi-monthly school e-newsletter and registration is available online. See more information in the Student Life section of [this handbook](#).

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# Attendance

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Attending classes daily is one of the most important factors of being a successful student in the IB programmes. Students should arrive on time with all the necessary supplies and be prepared to participate in class.

- For absences: parents must notify the school if a student will be absent. Middle & High School parents must send excusals via ManageBac at [riverstone.managebac.com](http://riverstone.managebac.com). The school will provide all parents with a system log in.
- For late arrivals/early departures/mid-day appointments: Parents must sign students in who are arriving late or sign out students who are leaving prior to the end of the school day by the Administrative Assistant's workstation in the Middle Fork Building (see Closed Campus section below for exceptions).

Due to High School classes being credit bearing, there is a specific [High School Attendance Policy](#).

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# Illness

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For the protection of your child's classmates and our staff, if any of the following symptoms are present, please keep your child at home for at least 24 hours after the last sign of symptoms without medication. These guidelines apply to students in our day and boarding programs:

Fever of 100.4F or above	Loss of smell or taste	New or unusual headache
Vomiting or diarrhea	Cough	Sore throat



## Illness Cont.

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Other symptoms that may be concurrently present in the case of a COVID-19 infection, and should be monitored, are:

Fatigue	Congestion or runny nose	Chills
Chills	Muscle aches	

When a student has a communicable disease, it must be reported to the Division Director at once (Middle School: [Damon Brown](#); High School: [Stacey Walker](#)). Communicable diseases include COVID-19, Influenza, Chicken Pox, Head Lice, Impetigo, Mononucleosis, Pink Eye/Conjunctivitis, Ringworm, Scabies, Scarlet Fever, Strep Throat or Fifth Disease.

If a child becomes ill at school, or has any of the above symptoms, parents will be called to pick up their child. Please ensure that your cell phone and work phone is up to date in [Finalsite Enrollment](#). To update parent contact information, please email [Admissions](#).

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## Allergies

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Riverstone takes the safety of students very seriously. If your student has an allergy, it is critical that the school is notified in the [Finalsite Enrollment](#) system during enrollment and re-enrollment. Parents should also contact the appropriate Division Director regarding medications for allergies (see information below regarding medicine administration).

*Riverstone cannot guarantee that the campus is peanut-, gluten-, or any other allergen-free.*



# Medicine Administration

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Riverstone staff may only administer medicines provided in the original container along with explicit written instructions as to dosage. To grant Riverstone permission to administer medication for your child, please complete and sign this [Permission Form](#) and email it to the appropriate Division Administrative Assistant. Medications are stored with the Administrative Assistant.

Middle and High School students (grades 9-12) may carry and self-administer one day's dose of over-the-counter (OTC) medication for routine medical conditions with parental consent. Medication must be in original packaging or container.

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## Hot Lunch

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Riverstone offers an optional lunch program for which students may sign up in advance to receive a prepared lunch. This program is reviewed yearly.

There are going to be two lunch program options for students, My Hot LunchBox and Life's Kitchen. Information about pricing, how to order and food options can be viewed [here](#).

Residential students are provided a hot lunch each day. Catered dinners and self-serve breakfasts are also provided. Students should expect to purchase their own snacks.

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# Open and Closed Campus

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Riverstone is a closed campus during classroom instruction.

- Students in Grades 6– 8 may not leave campus at any time without parental and school consent. Parents must sign students in who are arriving late or sign out students who are leaving prior to the end of the school day by the Administrative Assistant's workstation in the Middle Fork Building.
- Students in Grades 9–12 may leave campus for lunch or during B&E.

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## Weapons

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Firearms, knives, and other deadly weapons of all types are strictly prohibited on school property (campus, residence hall, etc.) and at all times that students are under the school's supervision, unless carried by a law enforcement officer while acting in an official capacity.

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## Illegal and Inappropriate Substances –

Riverstone International School is a tobacco-free, e-cigarette, and drug-free organization. These substances may not be used at any time that students are under the school's supervision.

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# Cell Phones

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In grades 6-8, Phones will be left in the morning homeroom daily and picked up in the afternoon homeroom. All class breaks and lunch are, "screen free."

In grades 9-12, no cell phones are allowed in the lunchroom or during class. If a cell phone is seen during class or in the lunchroom by a teacher or staff member, the student will be asked to place their phone on the teacher's or director's desk for the remainder of the day.

If persistent challenges remain regarding appropriate phone use, a meeting between the student, family, and the Middle/High School Division Director will be held to determine the best course of action to allow the student to focus fully on instruction during class times.

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# No Animals on Campus

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Students, staff, and families are not allowed to bring their personal pets onto the school grounds during school hours.

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# Lost and Found Items

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Lost items of clothing are collected and placed in the Middle Fork building or the Gym Foyer. Lost and Found items not claimed before major school holidays will be donated to charity. Families are encouraged to label items with their child's name in order to help the school return lost items to their owners.





# School Cancellation

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Winter weather:

- Riverstone follows the Boise School District in deciding to cancel school due to winter weather.
  - Riverstone will be closed if the Boise School District closes district wide.
  - The Boise School District announces such closures on their [website](#).
  - In cases where only certain schools in the Boise School District are closed, Riverstone's administration will decide whether to cancel school on a case-by-case basis. An all-school email and text will be sent to parents, generally by 6:30 AM.
  - Parents may check the [school calendar](#) for school closure announcements.
  - Should road conditions require it, parents may choose to delay their arrival time given road conditions. Please call the school at 208-424-5000 to notify the school if a student's arrival is significantly delayed.
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# Transportation

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## Bus Schedule

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Riverstone offers both morning and afternoon bus services. The fee to ride the bus is a flat fee of \$75/month, which includes to and from school. The school offers two, daily bus routes. Details on the routes are listed below. To reserve your spot, please email [RISbus@riverstoneschool.org](mailto:RISbus@riverstoneschool.org).

### **Boise Route:**

The Boise route starts at Baggley Park (7:15 AM) on Parkcenter Blvd, then heads to Camel's Back Park (7:40 AM, 1200 W Heron St), and Dona Larsen Park (7:55 AM) entrance on Warm Springs Ave.

### **Meridian Route:**

Starting from Julius M. Kleiner Park, near The Village, the bus will make its first stop at the loading zone in front of the Memorial Park playground at 7:10 AM, followed by Rackham Way Park and Ride at 7:25 AM, and Riverstone House at 7:50 AM, before reaching Riverstone International School.

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# Drop off & Pick up

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## Drop-Off and Pick-Up Procedure:

Riverstone strives to implement an efficient drop-off and pick-up process while safeguarding the health and safety of students.

All students may arrive between 8:00–8:05 AM; however, drop-off locations and times differ by grade (see table and map). Students must proceed immediately to their classroom and will not be allowed to congregate in the hallways. Students should not arrive before 8:00 AM, as school buildings are locked.

## Early Arrival:

If students require an earlier school arrival time please contact the Middle or High School Director to make arrangements. Early arrivals will be accommodated when possible.

The parking lot between the Elementary School and Middle & High School buildings (for Grades 6–8) can be accessed from Warm Springs Ave.; the Kennedy Gymnasium parking lot can be accessed from Lysted Ave. (See map below.)

Middle & High School students may not enter the Elementary building to await pickup. Middle /High School students and Elementary students will need to be picked up separately at their designated times.

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# Drop off & Pick up Cont.

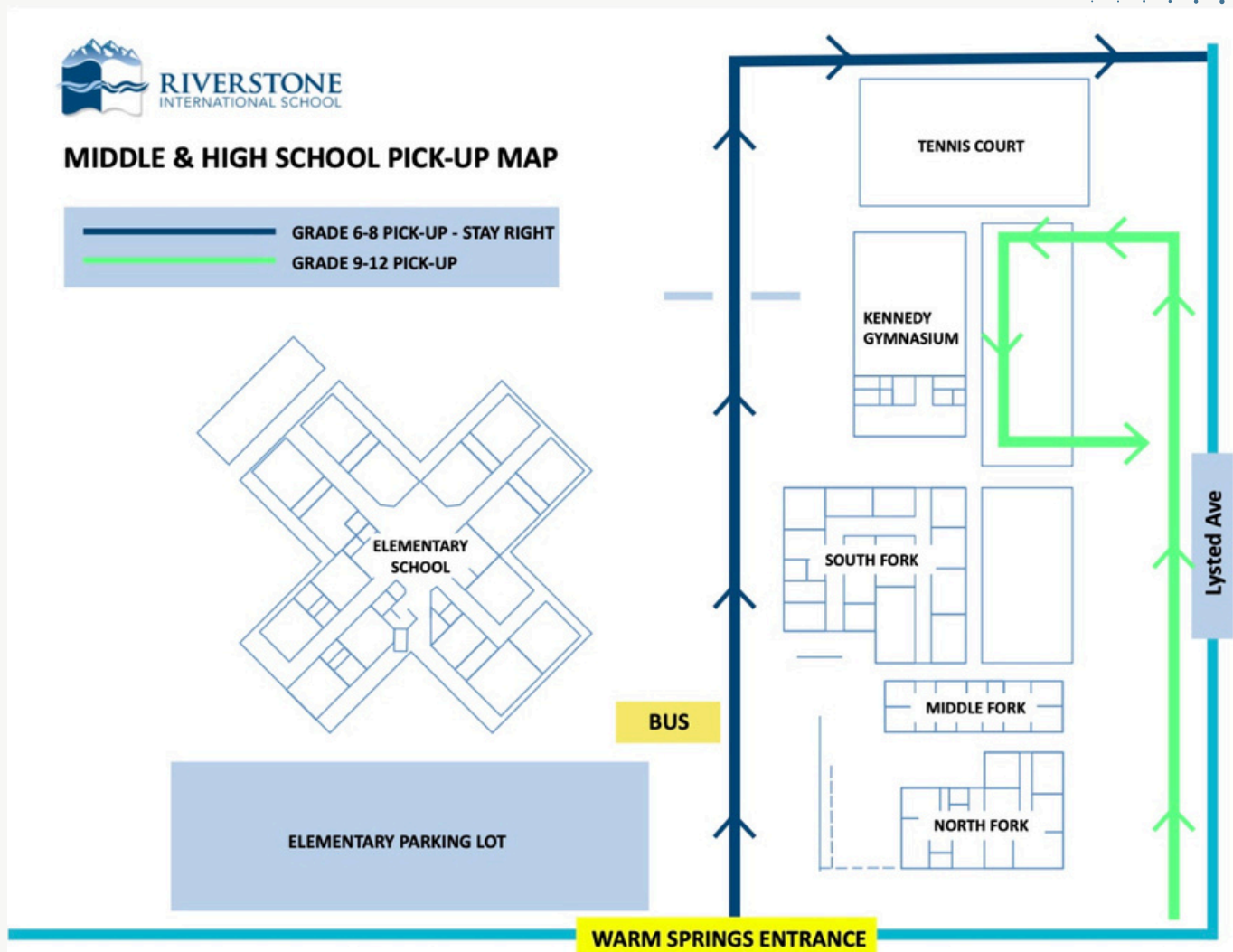
## During drop-off and Pick Up time please:

- Drive slowly.
- Arrive in the lot at the appropriate time.
- Do not use a cell phone while driving on campus.
- For families with multiple children across grade levels, please drop off students at the earliest time available, and pick up at the latest time available.

Grade	Drop-Off Time and Entry Location(Mon–Fri)	Pick-Up Time and Location (Mon, Tue, Thu, Fri)	Pick-Up on Wednesday(Early Release)
Grades 6-8	8:05 AM Drop off from parking lot by the South Fork building	3:05 or 3:20 PM Pick up in front of the South Fork building	2:15 PM Pick up in front of the South Fork building
Grades 9–12	8:05 AM Drop off from Kennedy Gym lot; student parking will be marked.	3:05 PM Pick up from Kennedy Gym lot	2:15 PM Pick up from Kennedy Gym lot



# Drop off & Pick up Cont.



## Student Parking

Students must park in the Gymnasium parking. Seniors will be assigned senior parking spots.

## Parent Drivers on School Trips

Parents may not transport students in their own vehicles for school field trips or outings without first submitting to a background check and securing the approval of the Head of School.



# School Communication

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## Communication Platforms

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The school utilizes multiple methods of communication between the school and parents. As a result, it is critical that parents provide up to date email addresses to the school. Please ensure that your information is up-to-date in [School Admin](#) or email [Admissions](#) to verify that your information is correct.

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## Bi-Weekly School Newsletter

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A bi-monthly e-newsletter is Riverstone's primary all-school notification vehicle. The School Newsletter includes notices for upcoming events, student activities and accomplishments, deadlines, and downloadable forms. E-newsletters go out every other week on Thursdays at 7:00 PM MST, except for school holidays and breaks. Parents are subscribed to receive e-newsletters automatically upon registration. If parents experience issues with receiving the newsletter, please email [Shelby Howe](#).

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## ParentSquare Platform

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The school will share important information through ParentSquare, an internal communication platform, with groups and feeds based on your children's classes and grades. The school establishes ParentSquare accounts for parents. Parents will receive an email invitation to create their own login after the account is established.

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# ManageBac Communications

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Middle and High School Teachers communicate with parents primarily through ManageBac, a planning, assessment, and reporting platform. The school created accounts for all Middle and High School students and parents. Parents will receive an email invitation to create their own login after the account is established.

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## Text Messages for Time-Sensitive Communications

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The school utilizes ParentSquare, a text service, to send time-sensitive texts. Typically, information such as school cancellations, bus service delays, and timeframes for students returning from outdoor activities will be sent via text.

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## Academic Communications

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ManageBac is also used to track student academic progress. Parents have access to their child(ren)'s ManageBac accounts. All students' semester report cards are posted on ManageBac (fall semester report cards are released in December for Grades 6–12; spring semester report cards are sent early June, after the last day of school).

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## Athletics Communications

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Riverstone Athletics uses WhatsApp with students and parents. To be added to Athletics WhatsApp conversations, please contact [Athletics](#).

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# School Website

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Riverstone's website is a source of information for the Riverstone community as well as prospective families.

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## Social Media

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Riverstone International School utilizes social media to celebrate our school community, through blogs, Facebook, YouTube, Instagram, and TikTok. Please see our policy regarding identifying students below.

Parents are welcome to share school social media posts on their private channels. Parents should not post photos from school activities that include children other than their own on social media pages without explicit permission from the other children's parents.

Teachers may not, "friend" or, "follow," students on any social media channel while those students are enrolled at Riverstone and are under age 18.

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## Riverstone Blog

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The school posts stories and photos to the Riverstone Blog on the school website. The blog is viewed by current and prospective parents and demonstrates the variety of projects, activities and accomplishments of our students.

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## Public Identification of Students in Photographs

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Student safety and privacy is our primary concern. In all communications (e-newsletter, social media, emails, etc.), students are referred to using a first name, last initial basis unless previously published in another public source (newspaper, television, press release, etc.) and approved by the parents of the student.

# How to Handle Concerns

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When specific issues arise regarding their children, parents should contact the appropriate school staff members:

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## Parent with Classroom Concerns

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- Parents with a specific concern about a classroom-related issue with their child should first discuss the concern directly with the classroom teacher.
  - If an issue remains unresolved, both the staff member and Division Director/immediate supervisor should jointly meet with the parent.
  - If the issue still remains unresolved, the Director and Head of School will meet with the parent.
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## Parent with General School Concerns

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If a parent has an issue that is not instruction or classroom management related: they should communicate with the appropriate division Director.

- If the issue remains unresolved, the staff member, Director, and Head of School will meet with the parent.
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# If a Parent has a Concern about a Staff Member

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- They should discuss the issue with the staff member first, whenever possible.
  - If the issue remains unresolved, both the staff member and appropriate Director should jointly meet with the parent.
  - If the issue remains unresolved still, the staff member, appropriate Director, and Head of School should meet with the parent.
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## Rumors

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- The passing of inaccurate information about Riverstone or individuals within the school community can result in personal and professional damage.
  - If one hears rumors from an unofficial source, it is extremely important that he or she reports this to a Director immediately.
  - It is the responsibility of each member of the Riverstone International School community to ensure that information is accurate and clearly communicated.
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# Parents and the Board of Trustees

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Riverstone International School is governed by a Board of Trustees, which operates according to the policies and rules of governance established in the school's By-Laws and Articles of Incorporation. The Board of Trustees follows best practices for governance as defined by the National Association of Independent Schools. The Board of Trustees sets policy for the school, hires and supports the Head of School, holds fiduciary responsibility for the long-term viability of the school, and helps plan strategically for the school's success. Parents wishing to assist the Board through participation on board committees should contact the Head of School.

The Trustees' monthly meetings are open to parents or staff to attend as observers. Parents or staff who are interested in attending are asked to contact the Board of Trustees' Secretary in advance of the meeting to inform him/her of their plans to attend the meeting. All guests must depart the meeting during Executive Sessions.

The Board of Trustees of Riverstone International School is not an appellate Board, and thus, will not become involved in issues where the Head of School has made a final decision.

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# Student Life Information

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## Attire

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As an International Baccalaureate World School, Riverstone places a high level of importance on international understanding and cultural sensitivity.

- Students and staff should dress in a respectful manner that would not be considered offensive to other members of the community.
  - Parents will be notified and asked for assistance if their student's clothing is deemed inappropriate for the school environment.
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## School Counseling

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Riverstone provides a school counselor, available to all students, to help students navigate social and emotional issues. The school counselor works with teachers to embed social-emotional concepts and lessons into the curriculum. Students or parents may schedule an appointment with the School Counselor by contacting [Andrea Kuenzli](#).

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## Student Life and Student Support

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The Student Life & Support (SL&S) Coordinator works with the Counselor and Middle & High School Directors to facilitate student activities, Middle School advisory, student life events, learning support, and social-emotional development. The SL&S Coordinator also serves as the liaison between campus and dormitory students and families. Students or parents may schedule an appointment by contacting [Eleri Hofstetter \('06\)](#), our Student Life & Support Coordinator.



# Advisory/Homeroom Program (Middle & High School)

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Riverstone's Advisory Program helps each student build positive relationships, increase self-awareness, develop a strong sense of personal responsibility, and foster connections. This helps strengthen each student's sense of belonging and provide a firm base from which each student can explore the nature of purpose and meaning in and out of school. Each student will be paired with a faculty advisor with whom they will develop a relationship over time, enabling the faculty advisor to serve as an advocate, champion, and mentor to each student.

## Benefits include:

- **A Deepened Purpose** – students work to understand and take ownership for their education and better understand why they attend Riverstone. Students develop plans to get the most out of their Riverstone experience and understand measures of success and achievement.
- **Strengthened Connections** – advisor helps students enhance sense of belonging and facilitate mentoring across grade levels. Advisor serves as student advocate and sounding board.
- **An Expanded Toolbox** – students develop resilience, mindfulness, self-awareness, empathy, and better understand mental/physical health.



# Field Trips

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Field trips take place throughout the year to reinforce curricular goals and to provide hands-on and experiential learning opportunities for students. We require a Field Trip Permission during the admissions process, but some trips do require additional permission slips (for example: rock climbing at Vertical View). Parents or legal guardians must sign these waivers. Riverstone staff may not sign waivers with the expectation of students living in the Riverstone Dorm. The cost of most field trips is covered by tuition and fees; for others, a payment may be required to cover ticket or entrance fees.

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## Extracurricular Activities

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The school organizes extracurricular, school-sponsored activities for the purpose of building community in the Middle & High School. Examples of such activities include dances, trips to the corn maze, movie nights, etc. These activities are organized by the Student Life & Support Coordinator in Middle School and by the Student Council in the High School.

Information about extracurricular opportunities will appear in the school newsletter and are shared with students in assemblies and communications to students weekly on Fridays. Students attending these activities are asked to RSVP for planning purposes. Fees and parent-signed waivers of liability may be required prior to participation.

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# Riverstone Athletics Program

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**Kim Liebich**

*Athletic Director*

Contact Via Email

Email - [kliebich@riverstoneschool.org](mailto:kliebich@riverstoneschool.org)

Currently, Riverstone offers the following athletic opportunities:

## **Middle School Students:**

- Girls Volleyball
- Boys and Girls Basketball
- Cross Country
- Track
- Ski/Snowboard team through the Bogus Basin Dotty Clark Ski Competitions

## **High School Students:**

- Girls Volleyball
- Boys and Girls Basketball
- Boys and Girls Swimming through a Timberline High School cooperative
- Ski/Snowboard team through the Bogus Basin Dotty Clark Ski Competitions

Riverstone students may participate in athletic teams for their home-based public school in sports other than volleyball and basketball. Contact [Kim Liebich](#), our Athletic Director, for more information.

Please read the [Athletic Handbook](#) for information about current offerings, eligibility, practices, student expectations, parent expectations, and coaches expectations.



# Optional Travel Opportunities —

Riverstone offers its students the opportunity to travel during school breaks to several interesting national and international locations. Families can find out more about student travel opportunities on Riverstone's [Student Travel webpage](#). Travel programs are offered at an additional cost.

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# Academic Concerns

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Teachers are the first line of direct information in regard to the academic performance of each student.

- If a student is struggling in class, academically or socially, the teacher will work with the student to improve performance.
- If performance does not improve, the teacher and/or advisor (MS/HS) will contact parents and inform them of the situation based on observed behaviors and performance.
- If the situation does not improve, the appropriate Director will become involved and organize a meeting between the family, student, and teacher(s).

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# Behavioral Concerns

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All behavior concerns will be addressed in an appropriate, fair, and timely manner in accordance with Riverstone's Code of Conduct policy (see below). The school's Code of Conduct seeks to provide students with opportunities to learn from their mistakes and to correct their behavior. There are, however, certain infractions that may warrant immediate suspension or expulsion.

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# Code of Conduct

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Riverstone has a vibrant school culture where academic achievement is valued highly. Teachers and students alike share the joy of learning and encourage each other towards excellence. We realize that creating a positive, safe, welcoming school culture is paramount to the success and the well-being of our students.

Riverstone's Guiding Principles drive student, staff, and family daily actions which are:

- I will seek understanding.
- I will respect myself and others.
- I will take action to contribute to my community.

Please reference [Riverstone's Code of Conduct](#) to see the details around proactive steps the school takes to support a positive culture and what actions happen if there are violations against the code of conduct.

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# Five Pillars

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## Engagement Across the Five Pillars

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Riverstone stands out by engaging our students through our Five Pillars: Academic Excellence, Community & Service, Leadership by Example, International Understanding, and Outdoor Education.

These pillars provide vital opportunities for personal growth, encouraging students to discover their passions and connect with their community. The staff at Riverstone serve as valuable resources, helping students to pursue their interests beyond the classroom.

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### **01 Academic Excellence**

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### **02 Community and Service**

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### **03 Leadership by Example**

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### **04 International Understanding**

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### **05 Outdoor Education**

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# Academic Excellence

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## What does Academic Excellence mean?

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At Riverstone International School, every student arrives with their individual knowledge, strengths, and needs, and will be challenged and supported accordingly. By creating a shared expectation between students and the school, students develop into independent thinkers whose curiosity, creativity, and commitment enable lifelong success.

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## Curriculum

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As an International Baccalaureate World School, the school follows the philosophies set forth by the International Baccalaureate Primary Years Programme (PYP), Middle Years Programme (MYP), and the Diploma Programme (DP). Curriculum review is an ongoing process and is integral to the school's commitment to provide the highest quality and most relevant education possible. For a list of texts by course read [here](#).

Parents are encouraged to attend parent information sessions hosted by the program coordinators to aid in greater understanding of the IB programmes. Please watch the newsletter for dates and times of these information sessions.

Riverstone is Idaho's first IB World School, as well as the state's top-performing IB school. We are reviewed by the IBO on a regular basis to ensure we meet the requirements of being in IB World School. This process of re-authorization includes a year-long preparatory and reflection period and on-site visit.

To learn more about the International Baccalaureate Programmes, visit [ibo.org](http://ibo.org).

# Homework

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Purposeful, relevant, and effective homework is a valuable part of a rigorous International Baccalaureate education at Riverstone International School. Riverstone believes that homework is a contributor to the development of strong students who love to learn. In addition to being purposeful, relevant and effective, homework should be “doable” without help, interesting, and limited in the time allotted to any given assignment. Homework should be approximately 20-30 minutes per class meeting in Middle School and 30-40 minutes per class meeting in High School.

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# Student-Led Parent-Teacher Conferences

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Parents are strongly encouraged to make every effort to attend Parent-Teacher Conferences in order to have a clear understanding of your student’s progress.

- Conferences are held once per semester, in October and February.
- Parents sign-up for conference times through a link that will be shared in advance of the conference dates.
- Given the amount of time needed to prepare, teachers are not able to meet for a conference in advance of the conference dates.
- There is no school during Student-Led Parent-Teacher Conferences.

Families are always encouraged to set up meetings outside of the normal student-led conference times to discuss questions, progress, etc.

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# Final Exams

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In the Middle & High Schools, final exams (and other summative experiences) are given at the end of each semester for four (4) days – two “A” days and two “B” days. Parents and students are encouraged to check ManageBac for more information about each class’ particular final exam. Grade 11 students complete a cumulative, IB-style, final at the end of semester 2 and grade 12 students complete a DP mock exam that is proctored in a separate setting for semester 1. Grade 12 students do not complete finals for second semester due to IB DP exams.

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## Semester Assessments and Grades

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Each IB program (PYP, MYP, or DP) has assessment requirements/expectations appropriate to their specific program. Students in Grades 6–8 students receive IB scoring assessment levels at the end of each semester. Students in Grades 9–12 receive IB scoring assessment levels at the end of each semester that are translated to letter grades for purposes of college transcripts.

High School grades are converted to a 4.0 unweighted GPA and an A-F scale. To learn more about this conversation, read [here](#). If a student fails a class, a credit recovery is required in order to meet [graduation requirements](#).

Middle School is graded using MYP achievement levels. For more detail see [here](#).

Grade appeals must happen within 30 days of grades posting and the process is outlined [here](#).

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# Transcripts and Educational Records

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- College transcripts are confidential and will only be shared with the student and parent. With parent and student permission, transcripts or education records are made available to other approved programs, schools, colleges and universities, so long as the family's Riverstone tuition is paid to date. For questions on this policy, please contact the [finance department](#).
- Requests for transcripts for Grades 9-12 can be made through Parchment [here](#).
- Educational record requests for Grades 6–8 should be submitted to [Admissions](#).

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## IB Capstone Events

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Grade	Capstone	What it is
8	The Community Project	DetailsThe aims of the MYP Community Project are to encourage and enable students to:participate in a sustained, self-directed inquiry within a global contextgenerate creative new insights and develop deeper understandings through in-depth investigationdemonstrate the skills, attitudes and knowledge required to complete a project over an extended period of timecommunicate effectively in a variety of situationsdemonstrate responsible action through, or as a result of, learningappreciate the process of learning and take pride in their accomplishments.



# IB Capstone Events Cont.

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Grade	Capstone	What it is
9	The Service as Action Exhibition	Service requires that students are able to build authentic connections between what they learn in the classroom and what they encounter in the community. When connected to classroom learning, the experience of service offers opportunities to apply concepts, skills and knowledge. Students explore the community in its complexity as they gain personal insight and become more confident and responsible. Through service as action they become "actors" in the "real world" beyond school.
10	The Personal Project (PP) and PP Exhibition	An IB project that represents the capstone of a student's work in the Middle Years Programme. This typically represents focused engagement over the course of nearly a year. An exhibition of students' Personal Project work is held yearly in May.
11-12	The Extended Essay (EE) and EE Exhibition	A 4,000 word research essay on a narrow topic that is related to one of the courses a student pursues as part of the Diploma Program. Students then share their research to the community in an Extended Essay exhibition.





# IB Capstone Events Cont.

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Grade	Capstone	What it is
11-12	Creativity, Action, and Service (CAS)	A student's engagement with creative activities, physical movement and service to their communities – all separately from work they do as part of their courses. This work is woven into Riverstone's HS Advisory and College Resume building process.
12	Senior Music Exhibition and Senior Art Exhibition	Exhibition of creative composition and arts portfolio works by Senior students. Usually scheduled in April of a student's senior year.



# Student Workload Management—

Teachers are responsible for ensuring a reasonable, age-appropriate workload for students at all grade levels. While our faculty will do everything possible to help students grow, we expect that this will be a partnership and that students will accept ever-increasing responsibility for their work. Students are responsible for meeting the deadlines set by their teachers and for meeting the expectations of Riverstone's academic standards. This includes making sure that assignments are turned in on time, and that students communicate any concerns to teachers immediately.

We utilize ManageBac as our online curriculum management system. Parents will receive an email invitation to set up their own profile and account. Middle & High School students will also receive an invitation to set up their own account so they can be aware of their daily assignments, projects, tests, etc. Students submit assignments and communicate with teachers through ManageBac.

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## Academic Honesty

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Riverstone takes intellectual property rights very seriously. We use Turn-It-In AI as a way to ensure that students' work is their own. Teachers also frequently check AI. If a student is suspected of plagiarism, Riverstone will investigate the situation immediately. A meeting will be held with the teacher, student, and Director to discuss the incident. If a student plagiarized any part of their work for the first incident, the student can re-do the assignment and receive the new grade. The family will be notified. If there is a second incident of plagiarism in any class, the student will receive a zero on the assignment and not have the opportunity to redo it. Please review Riverstone's Academic Honesty policy for more detailed information [here](#).

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# Computer Requirements & Usage

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In Grades 6–8, each student is required to bring a charged computer or tablet to school daily. In Grades 9–12, each student is required to bring a charged computer (no tablet) to school daily.

Computers and tablets must be able to connect to the Internet, save files in PDF format, and upload files to ManageBac. In addition, we ask students in Grades 9–12 to purchase and use Microsoft Excel as the primary spreadsheet creation software for math and science. To maximize longevity of use, we request the device to have at least 512GB of storage and a minimum of 16GB of memory (RAM).

Due to the quickly changing nature of the internet and social media, Riverstone's technology usage policy is based on our Guiding Principles. Students are expected to act responsibly and respectfully at all times.

- Teachers may allow students to utilize their computers/tablets for class work.
- Students are expected to keep computers/tablets powered off when requested.
- Students are prohibited from downloading inappropriate material or material that is in potential violation of the law. The school has a firewall designed to block most inappropriate content.
- The school is not responsible for students' computers/tablets.
- Neither the school, nor its employees can be held responsible for monitoring all student activity on social media. We are mandated to report inappropriate or concerning activity.



# Standardized Testing

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Riverstone is not required to administer standardized tests. However, the school believes that some tests can provide insights into our curriculum, provide college scholarship and application advantages, our students' progress, and how Riverstone students compare to various state, national, and international achievement levels.

Grade	Measurement	What it is
Grade 8, 10, and/or 12	ACTFL Assessment of Performance towards Proficiency in Languages (AAPPL) exam.	AAPPL is a test given to measure student language proficiency in Spanish or Mandarin. It is used to support class placement and by graduation give students the Idaho Biliteracy Seal.
Grades 6-10	Measure of Academic Progress (MAP) testing in Math and Reading.	MAP testing helps teachers, parents, and administrators improve learning for all students and make informed decisions to promote a child's academic growth.
Grade 10	Preliminary Scholastic Achievement Test (PSAT)	The PSAT in Gr 10 is given as a practice test in October.



# Standardized Testing Cont.

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Grade	Measurement	What it is
Grade 11	Preliminary Scholastic Achievement Test (PSAT)	National merit qualifying year for U.S. citizens. The PSAT in Gr 11 is given as a practice test in October.
Grades 11 & 12	Standardized Achievement Test (SAT) and (ACT)	Both the SAT and ACT Tests are intended to measure a student's readiness for college; students take the appropriate test for the colleges they are applying to on their own schedules. ACT must be taken outside of school and the SAT will be provided at school during SAT School testing day one time a year.

Please review Riverstone's Assessment policy [here](#) for more detailed information about Riverstone assessments and philosophy.

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# IB Diploma Programme

## Testing

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Riverstone administers IB Diploma exams to seniors annually from the end of April to the end of May. These examinations represent the culmination of the Diploma Programme of Grades 11 and 12. These examinations take place over a period of approximately four weeks and are scheduled at specific times of the day designated by the IB during the testing window. The school does not have leeway in when the examinations are given. Each subject area has two to three exams; the exact number of exams depends on the subject and HL/SL designation.

Once the examinations begin, regular classes for seniors are no longer held. Individual teachers may offer study groups and will communicate those opportunities directly to students.

Parents of seniors should pay particular attention to communications from Brittany Roper, Riverstone's Diploma Programme Coordinator, to ensure all IB requirements (for example, proper course enrollment) are met.

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## Inclusion

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To read more about Riverstone's inclusion policy, support for students with learning needs, please go [here](#). Riverstone has Student Support Plans (SSPs) for students with accommodations based on a qualified diagnosis. For more information, please contact Eleri Hofstetter, Riverstone's Student Life and Support Coordinator.

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# Language Support

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Riverstone seeks to support all language learners and creates pathways for students to graduate with a bilingual diploma. To read more about Riverstone's language policy, practices, and support go [here](#).

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## MYP Student Progress Tracking

### Gr 6-10

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Riverstone staff track all students' academic progress, approaches to learning (ATL) skills, and progress in individual courses quarterly. This information is shared among staff to collaborate to best support students, create individualized ways to challenge or support students, and is communicated to students and families.

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## DP Student Progress Tracking

### Gr 11-12

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Riverstone DP teachers track all students' academic progress in their courses quarterly based on their projected final score in the two-year course on the IB DP exams. This information is used to support students and for teachers to collaborate. If a student is at risk of not receiving their IB diploma, the student and family meet with High School leadership to develop a support plan every quarter. All students and families receive their predicted grades via email.

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# Class Placement

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Assigning students to classes is a complex process that starts with the school allocating teaching staff based on projected student enrollment for the upcoming year.

## **High School Process -**

High School Leaders ask teachers to develop a list of possible electives or new classes to offer at the end of first semester (December). This information is then used to create class offerings, including class descriptions. Students and families are sent this information in mid-January. Students then choose their classes and if a possible class does not have the minimum number of students (8) then it will not be offered and students will receive their second choice of class within the DP and graduation requirement parameters. Students know of these choices at the end of February and then teachers know what classes they will be teaching the following academic year by the beginning of March. If multiple sections of a class are offered, students are placed according to what works best with their other choices and/or their best social interests.

## **Middle School Process -**

The process of making student schedules for each school year begins in Spring Semester, based on the best information available at that time. Our goal is to come up with a placement for each child which will offer that child the greatest chance of success. School directors, with the advice and recommendations of the staff, then organize students into that number of enrolling classrooms using the information below (not in priority order):

- The child's intellectual, social, emotional, and behavioral needs
- The learning style(s) of the student
- The child's interactions with other students
- The "social dynamics" factors within the class
- Fair distribution of children with exceptionalities





# Community & Service

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## What does Community & Service mean?

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Riverstone International School is a diverse community of parents, students and staff that challenge and support one another while learning, sharing, exploring, and serving together. Individual passions, interests, and cultures combine to create a connected community that supports and serves the mission of the school as well as our local and global communities.

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## Building Community

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There are many ways that the school builds community among students, staff, and parents.

- All-school events (Convocation on the first day of school, Variety Show, Graduation, End of School Celebration, etc.)
  - Parents' Association events (BooHoo/Yahoo! Back to School Coffee, staff appreciation events, monthly PA meetings, etc.)
  - Student performances (Friday Morning Music, special events, Spring Art and Music Performance, etc.)
  - Annual Auction/Gala
  - Athletics
  - Service events in the community
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# Middle & High School

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- Advisory groups: multi-age groups that are named after Idaho rivers and led by two teachers.
- Outdoor Trips: Riverstone's outdoor trips provide unique opportunities for students to build community both within and across grade levels.
- Wednesday Programming: Field trips, outdoor education, and service learning opportunities for grades 6-8 and extended grade level projects for "Otter Days" in the High School.

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## DP Service Opportunities

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In Grades 11 and 12, students are required to conduct personal service as part of their Creativity, Action and Service (CAS) component of the Diploma Programme. In general, students are encouraged to find ways of assisting and connecting to the community that involve time and talent versus collections or sales of items.

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# Leadership by Example

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## What does Leadership by Example mean?

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At Riverstone, we value leadership. For some, this leadership may manifest itself in extroverted ways that inspire and influence those around them. For others, this leadership may be exhibited through the examples they set in how they lead their lives and conduct themselves. For many, leadership may be some combination of both.

Riverstone students are presented with many opportunities to become the leaders they want to be, whether this is through initiating change that leads to positive outcomes, influencing others for the better, or having the courage to defend their beliefs.

As a school with a two campuses (boarding and academic) with students from Preschool through High School, we are in a unique position to foster leadership in many ways:

- Student Council
  - Academic and athletic team leadership
  - Bridge Buddies between middle and high school advisories with an elementary school classroom
  - Opportunities where older students mentor and/or tutor younger students in activities (classwork, outdoor activities and trips, etc.)
  - Leadership programs in the High School (Athletic Leadership, Outdoor Leadership, and Social Change Leadership, etc.) through clubs, extracurricular activities, and more
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# International Understanding

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## What does International Understanding mean?

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At Riverstone, students cultivate a diverse world-view and appreciation for the world's peoples and cultures through academic endeavors and personal experiences. Through classrooms, in-home exchange programs, the outdoors and international travel experiences, students form an international understanding that will give them the ability to engage and contribute to our global society.

The school fosters international understanding in many ways:

- The International Baccalaureate Programmes (Primary Years Programme, Middle Years Programme, and the Diploma Programme)
  - Presence of international families and students throughout the school
  - Foster international understanding by celebrating the cultures of all students and families
  - Celebrations of diversity and holidays
  - International students in the High School who attend school at Riverstone and board at "Riverstone House," our residential dorm in downtown Boise
  - Day student families can host boarding students for "International Dinners"
  - Athletic and academic team participation
  - Optional summer travel for middle and high students
  - Opportunity to study abroad for one semester (most of the time in grade 10)
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# Outdoor Education Program

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**Derek Wright**

*Outdoor Education Coordinator*

Phone - 208-424-5000

Email - [dwright@riverstoneschool.org](mailto:dwright@riverstoneschool.org)

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## What does Outdoor Education mean?

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Riverstone's Outdoor Education program provides students with learning-based experiences that build self-confidence, teamwork, leadership and responsibility, while fostering a greater appreciation and understanding for nature and the environment.

Through field and classroom activities that extend throughout their academics and curriculum, students learn to overcome challenges and forge lifelong skills that help them succeed at Riverstone and prepare them for their pursuits beyond.

Given the nature of outdoor education, it becomes imperative that the school have current health information for each student and permission forms that are signed and returned in a timely fashion. For more information, see the [Outdoor Education Handbook](#).

Wednesdays Riverstone students will engage in curricular field-trips, outdoor education, and service learning experiences weekly, resulting in increases in skill level and confidence.

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# Fall Activities and Trips\*\*

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- **Grade 6:** Yellowstone Ecosystem
- **Grade 7:** Weiser River Trail Trip
- **Grade 8:** Main Salmon River Trip
- **Grade 11:** Although not part of the Outdoor Education program, Grade 11 students travel to colleges in the Pacific Northwest as part of the College Counseling Program in addition to the fall backpacking trip.
- **Grades 9–12 (mixed age groups):** Back to School Fall Backpacking Trips in the Sawtooths and/or McCall area
- **Grades 6-12:** One day of climbing at Vertical View

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# Winter Activities and Trips\*\*

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- **Grades 6–7:** Alpine and Snowboarding Lessons at Bogus Basin
- **Grade 8:** Galena Summit Yurt trip
- **Grade 11:** Winter Camping trip
- **Grades 6-12:** One day of snowshoeing at Bogus Basin

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# Spring Activities and Trips\*\*

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- **Grade 6:** Southwest Idaho Civil and Human Rights camping trip (ID)
- **Grade 7:** Owyhee Backcountry Mountain Bike Trip (ID)
- **Grade 8:** Hells Canyon Backpacking Trip (ID)
- **Grade 9:** Grand Gulch Backpacking Trip (UT)
- **Grade 10:** Rogue River Wilderness (OR)
- **Grade 11:** College Counseling Retreat to YMCA Camp at Horsethief Reservoir (ID)
- **Grade 12:** Senior Climbing Trip to City of Rocks/Castle Rocks (ID)

\*\*These activities are subject to change based on public health conditions and weather conditions.

For more information about the Outdoor Education Program at Riverstone, please see the website [here](#).





# The Riverstone Community

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## Giving to Riverstone

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Riverstone International School remains, at its core, a community school; one that relies on volunteerism and philanthropy to remain as financially accessible to as many families as possible. The following are ways in which the school raises money for specific improvements and/or to the general school's fund.

### **Annual Fund**

The Annual Fund is a month-long drive held each year. Proceeds are unrestricted and bolster our operating budget, allowing the school to maintain and enhance the many opportunities associated with our Five Pillars. Participation in the Annual Fund has been virtually unanimous over the past decade, averaging 93% of families, with 100% participation from trustees, faculty, and staff. It is important that families give generously to the fund and vital that all families give what they can since many other sources of funding depend on high participation levels by board members, faculty, and alumni.

### **Annual Gala (Auction)**

Parents and other friends of the school are invited to celebrate the school successes and engage in friendly, competitive bidding at the Annual Gala. Student-created art projects, dinner, delectable desserts, and dancing are highlights of the evening. The Gala is coordinated by parent volunteers and the Director of Development, with assistance from the school.

### **Endowment**

Riverstone introduced a campaign to raise an endowment in January 2015.

Students who are seeking to aid teams, clubs, or organizations are encouraged to find ways of assisting and connecting to the community that involve time and talent versus collections or sales of items. For questions, please contact Riverstone's Director of Development.

# Parents' Association (PA)

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Parental involvement in a small school such as Riverstone is vital to our students' success and maintaining our strong sense of community. As a parent of a child enrolled at Riverstone International School, you are a member of our Parents' Association (PA) and are encouraged to actively participate in supporting the school community in ways that your schedule, talents, and interests allow.

The PA is a volunteer organization that:

- Supports our staff, parents, and students
- Promotes and supports volunteer programs and resources at Riverstone
- Develops a closer connection between school and home by encouraging parent involvement

*It is important to note that the Parents' Association is not a forum to address school-related issues or concerns (for more on this, see [How to Handle Concerns](#)). As always, we encourage parents to contact the appropriate teacher or Director directly if a situation needs clarification or additional attention.*

Parents share their time and talents in a myriad of ways, including serving as room parents, assisting in the classrooms, tutoring students, chaperoning field trips, helping with campus beautification, mentoring students, assisting from their home, coaching athletic teams, and more. There are many rewarding opportunities, small and large. If you have a particular talent that you would like to share, we can find a way to connect you with a staff member or student who could use your assistance!



# Parents' Association (PA) Cont. —

Riverstone events that parents traditionally play a vital role in organizing or assisting include:

- Boohoo/Yahoo! Parent Coffee
- Back to School Ice Cream Social
- Elementary School Pumpkin Patch
- All-School Variety Show Dinner
- Scholastic Book Fair
- Fall Carnival
- International Holiday Market
- Class Parties and Activities
- Around the World Day
- Meet the Seniors
- Field Day
- Merci Lunches and Staff Appreciation

The PA meets monthly and all parents are invited. New ideas and feedback are always appreciated! Please check the school newsletter, ParentSquare, or the school calendar for specific dates and times of meetings, as well as contact information for the PA officers

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## Classroom Volunteers

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Parent volunteers are welcome to act as assistants in classrooms and on excursions. The general guideline on such occasions is to remember that you are acting in the capacity of an assistant staff member. As such, you should aim to assist the staff member with all children involved and you must follow all school rules as they pertain to all staff members. All parent volunteers are required to pass a background check.



# Enrollment

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## Riverstone's Non-Discrimination Statement

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Riverstone International School admits students of all races, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national, and ethnic origin in administration of its educational policies, financial aid programs, and other school-administered programs.

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## Riverstone's Diversity Statement

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Riverstone International School believes diversity fosters a vibrant school environment. We actively seek to include, engage and empower all members of our school community while respecting race, gender, ethnicity, sexual orientation, age, physical ability, ideologies, nationality and socioeconomic status of individuals. Through discourse and exploration of ideas, we celebrate the rich dimensions of diversity within each individual, encourage individual identity development, and strive to become compassionate citizens of the world. Riverstone's official Admissions Policy can be viewed [here](#).

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# Enrollment Contracts

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Enrollment contracts are completed online using the Finalsite Enrollment system.

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## Residential Program

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Riverstone International School offers a world-class residential program for students in grades 9-12. Housed in our modern international residence hall, Riverstone House, the program is home to students from all over the globe as well as throughout the United States. Riverstone House is in the heart of Downtown Boise, noted as one of the safest and most vibrant cities in the United States.

International boarding students at Riverstone International School reside exclusively in our residence hall. Riverstone International School does not utilize host families and as a general rule cannot sponsor visas for international students unless they are enrolled as a residential student residing in our residence hall. Rare exceptions are granted if a student is residing with an immediate family member (e.g. parent, grandparent or biological relative over the age of 25).





# Tuition Assistance

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Riverstone International School has an active financial aid program and is committed to honoring the socioeconomic diversity of our community.

Financial aid is re-evaluated annually so current families must apply each year for Financial Aid consideration. Current families should begin the financial aid application process in November with applications due by the last school day in December.

All financial aid awards offered by Riverstone International School are grants, not loans, and do not have to be repaid. All inquiries, financial aid applications, and financial aid awards are treated confidentially.

Please note that preschool and prekindergarten students are not eligible for financial aid.

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# Malone Scholars

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In May 2012, Riverstone International School was selected by the Malone Family Foundation to fund educational opportunities for students who show enthusiasm and motivation for academic excellence and whose family demonstrates financial need.

Malone scholars will be eligible to receive renewable scholarships from the grade of entry through graduation. The amount of the award will vary according to the family's financial need as determined by the financial aid award process (please note: must have at least 30% need).

New students applying to Riverstone International School for admission to Gr 7-9 who meet the following criteria are eligible to apply for Malone Scholarships:

- Be a citizen of the United States;
- Be entering Grades 7, 8, or 9;
- Show enthusiasm and motivation for academic excellence, evidenced by grade reports and test scores; and
- Demonstrate financial need to qualify for funding of at least 30 percent of tuition through Riverstone International School's need-based financial aid process.





# Alexandra Frizzell Memorial

## Scholarship

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The Alexandra Frizzell Memorial Scholarship was established to provide funding for students whose families have faced adversity and fled their home country to find safety in another country. Students in war-torn countries seeking an education in the United States may also be considered for this scholarship.

Applicants for the Alexandra Frizzell Memorial Scholarship should demonstrate the following:

- Newly enrolling in Grades 8-11;
  - Show enthusiasm for academic excellence, as evidenced by grade reports and test scores;
  - Demonstrate their family has fled their home country to avoid conflict or persecution or are currently living in a war-torn country;
  - Demonstrate financial need to qualify for at least 30% tuition through Riverstone International School's need-based tuition assistance process.
  - Excellence in academics, with the desire and ability to pursue the rigorous International Baccalaureate programs; and
  - A commitment to fully engage with and contribute positively to a global community.
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# Open Houses

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Open houses are offered to the public and to the school community each year in an effort to educate members of the Treasure Valley about the school and its programs. Current parents are encouraged to attend the Open House for the divisions that their children will be moving into and are also encouraged to invite friends on the school's behalf.

Please see the school [website](#) for a complete listing of dates.

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# Visiting Riverstone

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With the exception of applicants visiting for their student-visit day, all visitors to the school, including parents, guest speakers, alumni, and community members, must check-in and obtain a visitors badge at either the Elementary School or Middle School Administrative Assistant's workstations. Badges should be returned and visitors check out at the end of the visit.

All student-visitors to the school must check in with [Rachel Pusch](#), Director of Enrollment, located in the front office of the Elementary School Building.

Other full day visits by parents, other students, and other members of the community may be requested. Please contact our [Admissions office](#) to request a visit day.

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# Policy on Parental Rights (Children's School and Library Protection Act)

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At Riverstone International School, our philosophy in selecting curriculum and instructional materials is rooted in our commitment to fostering a well-rounded, inclusive, and rigorous educational experience that prepares students for a dynamic and diverse world. We prioritize materials that not only align with our academic standards but also inspire critical thinking, creativity, and a love of learning. Our selection process involves careful consideration of the cultural relevance, accuracy, and educational value of each resource. We also strive to employ curriculum and teaching materials that are developmentally appropriate. As a school, Riverstone's goal is to create a balanced curriculum that integrates traditional knowledge with innovative approaches, supporting our mission to nurture confident, compassionate, and capable students.

The purpose of [this policy](#) is to ensure compliance with Idaho House Bill 710 (The "Children's School and Library Protection Act"), which became effective on July 1st, 2024. House Bill 710 prohibits schools from making available certain materials deemed harmful to minors and mandates that schools provide a process allowing parents and legal guardians the right to review and request the relocation of materials they consider harmful to minors.

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# Questions?

**For student, curriculum, teaching, and learning questions (if not resolved by teacher):**

Damon Brown, Middle School Director:  
[dbrown@riverstoneschool.org](mailto:dbrown@riverstoneschool.org)

Stacey Walker, High School Director:  
[swalker@riverstoneschool.org](mailto:swalker@riverstoneschool.org)

**For admissions, enrollment, inquiries, re-enrollment, and student referrals:**

Rachel Pusch, Director of Enrollment Management:  
[rpusch@riverstoneschool.org](mailto:rpusch@riverstoneschool.org)

**For tuition, transcripts, and transportation:**

Finance Department:  
[finance@riverstoneschool.org](mailto:finance@riverstoneschool.org)

**For strategic planning, oversight, and board of trustees:**

John Gasparini, Head of School:  
[jgasparini@riverstoneschool.org](mailto:jgasparini@riverstoneschool.org)

## Thank you for your partnership!