

Riverstone Marketing/Development Summer Internship

Duration: 7 weeks

Dates: June 8 – July 31, 2026

(Note: The school will be closed July 6–10, and no internship hours will be scheduled during that week.)

Time Commitment: Approximately 20 hours per week

Schedule: Ideally Monday–Thursday, 5 hours per day (Flexible scheduling available)

Pay: \$15 an hour, additional benefits are not available due to this position's part time status.

Overview:

Are you curious about careers in marketing, fundraising, or nonprofit development? The Riverstone Marketing & Development Summer Internship offers a hands-on opportunity to explore how these fields work together to support a thriving school community. Over seven weeks, you'll gain real-world experience, build practical skills, and contribute to meaningful projects that support Riverstone's mission.

What You'll Do:

As an intern, you'll work across both marketing and development functions, gaining exposure to a variety of projects such as:

- Assisting with social media content creation and management
- Supporting graphic design and layout projects (digital and print)
- Conducting outreach to local businesses for sponsorships and partnerships (e.g., annual auction)
- Assisting with email marketing and learning about campaign strategy
- Supporting storytelling efforts through photography and video
- Assisting with School Publications
- Alumni outreach via social media and other platforms

What You'll Gain:

- Hands-on experience in marketing and nonprofit development
- Exposure to event planning and fundraising strategy
- Opportunities to build a portfolio (design, content, campaigns)
- Professional communication and collaboration skills
- Mentorship from Riverstone staff

Qualifications

We're looking for a motivated, curious student who is excited to learn.

Ideal candidates will have:

- Interest in marketing, communications, event planning, or fundraising



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- Familiarity with tools such as Instagram, Google Workspace, and Canva
 - Experience with Adobe Creative Suite (Indesign, Illustrator required)
 - Interest in photography and/or videography, with willingness to learn DSLR basics
 - Strong communication and interpersonal skills
 - Creativity and a problem-solving mindset
 - Interest in learning email marketing, storytelling, and donor engagement
 - Passion for education, community, and philanthropy

Updated: April 27, 2026

Claire post to: LinkedIn, Indeed, BSU career page.

Shelby post to: Website.

Kathy post to: Alumni Facebook and Instagram.